

Operations Manager (Cardiff, Port Talbot, Hereford) £30,000 to £35,000 per annum

We have recently been awarded new contracts building on our existing sludge to land and bulk haulage operations in South Wales. We now require a suitably qualified and experienced transport professional to manage our operations in and around Cardiff, Port Talbot, Hereford and surrounding areas.

The Operations Manager will be required to develop and manage team of Drivers/Operators in order to provide logistic and operational services in a cost effective manner and in line with customer requirements. You will be required to efficiently operate a fleet of vehicles and trailers serving customer contracts, whilst keeping them in a roadworthy manner to comply with Operating Licence and Legislative requirements.

The Role:-

- Ensure customer requirements are met in line with contractual obligations.
- Interface with clients to facilitate effective and economical scheduling.
- Proactively manage work activity, planning and reporting.
- Supervise the daily scheduling of vehicles and staff.
- Maintain a safe working environment and produce Risk Assessments/Method Statements as required
- Organise, audit and manage outside support/subcontractors as required.
- Ensure service levels are monitored and take action to improve service and quality.
- Control spending.
- Ensure full compliance with Operating Licence conditions and drivers hours and working time directive.
- Manage all maintain all KPI & financial targets.
- Manage, scrutinise and utilise contract IT systems to monitor and improve performance.
- Provide 24/7 telephone cover to respond to client's requests.

The Candidate:-	
<p>Qualifications</p> <ul style="list-style-type: none"> • Class 1 (C+E) driving licence • Certificate of Professional Competence (National) • First Aid at Work • Risk Assessment procedures • Management qualification 	<p>Experience</p> <ul style="list-style-type: none"> • Managerial experience • Transport management • Recruitment, people management • IT literate (Word, Excel, Access) to work with computerised recording of maintenance schedules, work records, recycled sludge quantities etc
<p>Knowledge</p> <ul style="list-style-type: none"> • Transport operations within the UK • Recycling of sludges to land and regulation governing. • Health and Safety in a working environment 	<p>Characteristics</p> <ul style="list-style-type: none"> • Excellent people manager • Conscientious to work independently without supervision • Flexible approach to daily/weekly work pattern/schedule • Numerate and literate to process paperwork associated with the post

Pay is commensurate with skills and experience, vehicle and phone provided. To make your application please complete an application form which is available for download from www.tradeeffluent.com/vacancies and return with an up to date CV and covering letter by email to vacancies@tradeeffluent.com or by post to:- Trade Effluent Services Ltd, Hugmore House Hugmore Lane, Llanypwll, Wrexham. LL13 9YE