

**Candidate Application Form**

|  |  |
| --- | --- |
| Position Applied For |  |
| Name |  |
| Date Of Birth |  |
| Address |  |
| Home Tel No. |  |
| Mobile Phone No. |  |
| Email Address |  |
| National Insurance No. |  |
| Available Start Date |  |

|  |  |
| --- | --- |
| Do you hold a UK Driving Licence | Yes/ No |
| Licence No. |  |
| If yes, do you have any points or convictions? |  |
| Are you eligible to work in the UK? | Yes/ No |

|  |  |
| --- | --- |
| Previous/ Current Employer |  |
| Address |  |
| Position Held |  |
| Contact Name |  |
| Phone Number |  |
| Email Address |  |

|  |
| --- |
| **Employment History** |
| Company | Line Manager | Start – End Dates | Reason For Leaving |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Education** |
| School/ College/ Uni | Grade/ Level | Date Achieved | Valid Until |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Professional Qualifications** |
| Qualification | Grade/ Level | Date Achieved | Valid Until |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **References** |
| **Reference 1** | **Reference 2** |
| First & Last Name : | First & Last Name : |
| Business Name:  | Business Name : |
| Relationship : | Relationship :  |
| Email Address : | Email Address :  |
| Contact Number :  | Contact Number : |

|  |
| --- |
| **Supporting Evidence** |
|  Please provide us with any additional details you feel are relevant to support your application. This may include additional skills, knowledge or experience not mentioned in the previous sections. Please continue on a separate sheet if necessary. |
|  |

|  |
| --- |
| **Reasonable Adjustments** |
| Would you like us to make any specific arrangements to facilitate a fair interview due to a disability? For instance, do you need a wheelchair-accessible interview room?  |
|  |

**Data Protection**

The information provided in the application form will be processed in accordance with current data protection regulations.

We may verify information you supply to obtain employment by consulting a third party or statutory agency at any time. We may provide information from your application to appropriate third parties (e.g. HMRC).

**Right to Work in the UK**

You will be required to provide the appropriate official documents to confirm your right to work in the UK if you are offered an interview.

**Declaration**

I authorise you to obtain references to support this application if I am offered this post.

I consent to the processing of data supplied in this application form for the purpose of recruitment and selection.

I confirm that the above information is correct. I understand that providing false or misleading information to secure employment is misrepresentation. My application may be rejected or employment terminated in such circumstances.

Signature: ……………………………………………… Date: ……………………………

**PLEASE COMPLETE AND RETURN THIS FORM WITH YOUR CV TO:**

**Email:** vacancies@tradeeffluent.com

**Post:** Trade Effluent Services Ltd, 4 Factory Road, Links Commerce Park, Sandycroft, Deeside, CH5 2QJ